

February 21, 2006

Meeting Minutes

Attendees: John L., Anne C., Mike, Dottye, Nancy S.

Committee needs to regroup - 1st goal has been reached, with the community proposals and the letter to the city (letter attached to the e-mail sent)

- Review the Reformation of the Dog Park Steering committee attachment
- Need additional people to join the group as non-official members
 - looking for people with skills that will help achieve our goals

Nancy gave a flow chart for the current chain of command for the City's Recreation and Parks

Most important for us at this time is Tom Jeannetta, acting Chief of Parks.

- At one time he was the Patterson Park Manager, thus he is completely learned about the entire park
- Resent Tom all the letter as Connie Brown has referred all communications to Tom
- Per Tom-he reiterates the need to follow the guidelines before sending a proposal to him
 - dog parks have been denied for various reasons including, not following the guidelines and the parks have been too small
 - He has been working with the Canton dog park but has received many complaints that the group needs to fix including, dogs in the park after dark, odor and dead grass. He brings this up because one of the loudest voices is one of the founders of the Canton dog park that moved across the street.
- In response to the dog park in Patterson Park
 - he is not sure they are looking for a dog park in any major park

However:

- with a dog park, police and rangers would feel more comfortable issuing tickets, as another off leash option has been made available
- In response to the preliminary site:
 - too close to the ball field and basketball courts
 - cannot build a fence that will block truck access to Utz field
 - non issue – little league team trying to get field since 1985
 - he is not seeing that field coming back as usable
 - public toilets in the quoit house would be a plus especially if we could incorporate the bathroom maintenance with the dog park
- Next from Tom we want:
 - Approval of the site
 - To find out what he wants from us next

Another important personnel change is Emily Brown, who has replaced Elizabeth Weiblin in the Mayors office

- we need to find out what she already knows or needs to know
 - bring her up to speed
 - keep her in the loop

March 21, 2006
Meeting Minutes

In Attendance: John, Stephanie, Nancy, Dottye, Mike, Sue, Drew, Anne Chiolo, Julie, Ann Carmody

1. Welcome new potential member and bring them to speed
Julie Allen and Ann Carmody
Greg Murad and Paul Krysiak – not in attendance for this meeting but still interested in being members
2. Follow up from Tom Jeannetta (Nancy)
 - Still not crazy about location due to proximity to pool and other recreational areas where children will be
 - Also concerned about the Quoit House and the incline on the west side; does not want them included
 - As the entrance would be on south side of park at furthest point from pool; Tom and Connie gave provisional approval and ask us to move forward with design plans

-Drafted letter to Tom, from Nancy; cc: Connie and Pres of FOPP listing how the conversation was understood and asked to be kept in the loop regarding decisions made about that location in the park etc.
3. Neighborhood Design Center Grant application (due 4/1)
 - Summary of request for grant written by Nancy and 3 proof read copies given out to Julie, Stephanie and ?
 - All members made the commitment to the NDC to be available to meet and contribute in the necessary ways to facilitate the NDC in creating the design.
4. Next Meeting (April 18th) is Open House Discuss:
 - Information to be covered
 - Brief presentation covering:
 - Location – Mike
 - History – John
 - Future – Steph(Anne)
 - appropriate way to dispense info
 - Map handout with location within park
 - Info cards for optional fill out of participants
 - incls: name, #, email, interests
 - advertising for event
 - In FOPP newsletter - Nancy
 - Signs on message boards and bag dispensers throughout park – Julie making (I think once made she should bring to white house and everyone can pick up a couple and put up in their area of park?)
 - refreshments – potluck – everyone bring something, FOPP providing beverages, cups, ice, napkins
 - setup – 6:30 – Anne, John, Julie anyone who can be there!
 - breakdown – Steph etc.
5. New Facilitator for the group - Dottye
 - minutes taken and dispensed - Anne
 - create agendas and gather topics - Anne

June 20, 2006
Meeting Minutes

In Attendance: Stephanie, Nancy, Dottye, Julie, Ann Carmody

1. Fundraising (Julie)

- Julie handed out a preliminary Fundraising Plan (attached to this e-mail, so please respond with any comments or ideas)
- Unclear when we need to have the \$500 for the NDC architect
- We have raised \$150 from the Dog Membership from the Friends of Patterson Park renewals
- Stephanie was contacted by an online radio station that may provide free advertising.
- Julie will contact the list of people from the open meeting for volunteers.
- Dog Wash
 - Nancy indicated that there are several places where this might be held: hydrants or the underground spigots near the fountain, pagoda, or casino)
- Yappy Hour
 - Nancy will coordinate with Leslie of the FOPP because we don't want to overlap with their Happy Hours
 - Julie will do an initial discussion with the owners of Growlers, Geckos, and Sharkys
- Replace the September meeting (or a Saturday) where we have an open house at the proposed location of the dog park. We can stake the area, invite people from the city, provide input forms, and provide refreshments. Dogs would be welcome.
- Julie will contact BARC to see about obtaining a booth at the BARCtoberfest (plan to again stake the dog park area for the day so if people want to see it they can). We plan to have some items available like stickers, bandanas, perhaps t-shirts.
- Some of the other ideas on the Fundraising Plan will need more lead time (e.g., calendar)

2. Architect Status (Nancy)

The city indicated that they will not make any meeting commitments until after the opening of the pool on 6/24. Tim is working to schedule an appointment after that time.

3. Best Practices (Dottye)

Tim suggested that the NDC or the committee can play a role in doing research for the dog park. We'd like everyone to take a look at the list below and determine if there any other best practice topics that we've missed and do some rudimentary research. Provide any findings to Nancy.

- Fences
- Maintenance/Waste Removal
- Ground Cover/Surface
- Safety/Rules
- Drainage
- Shade/Trees
- Signage
- Plant Material
- Play Stations
- Benches

4. Next Meeting

- Reschedule August meeting due to concert series. Suggested date: 8/22.
- Suggested Agenda items:
 - Fundraising – updates to the Dog Wash, Yappy Hour, and Fundraising Plan
 - Volunteers for Committees
 - Best Practices

July 18, 2006
Meeting Minutes

1. Fundraising Updates

The fundraising plan looks awesome. It is great to see so many possibilities. Below are the action items for moving forward with some of the options:

Dog Wash- We were unsure as to the necessity of the baby pools. With 3 possible spigots, buckets, shampoo and towels, we thought we could move forward without the pools. It is important to schedule this in the summer months which only leaves August. It is also important to give a minimum of 2 weeks of advertising. Flyers in the park should be enough to get a good amount of dog owners there.

Yappy Hour- Everyone loves the idea of Growlers, especially the connotation with the name. There needs to be a minimum of 6 weeks lead time for advertising on both sides, FOPP and Growlers. It would be a good idea to look into larger advertising outlets for this.

Barstoberfest- Whether we are allowed to raise money or not, this looks great. We need to move forward in the application process. Tim has confirmed that we are non-profit status, now as we need is contact with BARCS to find out if we can make \$\$.

2. Letter to the Editor

Mike and Julie have both sent letters to the editor in response to the "sniff test" article. John L. is composing a more formal letter to be sent, incorporating FOPP and the work we have been doing.

To ride this wave, Stephanie is drafting a letter to Connie Brown updating him on our current status as a group. Connie was so positive about allowing the right park in the city that we thought we should let him know we have not disappeared. You will see it in your email looking for comment.

3. August Meeting Date

The August Meeting will be 8/22. The September open house meeting is still up in the air. It has been suggested that we have our regular meeting on 9/19 and an additional open house meeting on the weekend. The 9/19 meeting is important for the best practices research due date. This can be altered in the August meeting depending on research status and/or possible email solution to this issue.

4. Best Practices Research

- Fences - **Mike**
- Maintenance/Waste Removal - **Mike**
- Ground Cover/Surface
- Safety/Rules - **John**
- Drainage - **Mike**
- Shade/Trees - **Stephanie**
- Signage - **Anne**
- Plant Material - **Stephanie**
- Play Stations
- Benches
- Dog Park Contact Info - **Anne**

Above are 11 bullet points that need to be researched for the proposal to go through. The attendants of the meeting have taken some of the topics but the rest of the topics also need to be researched by the committee. Please take the time to review the remaining bullets and choose at least one for research. Mike is going to email some research links to the group no later than 8/2, this is to make the research more convenient. We will also be contacting the PUPPS website for input. Stephanie will be receiving these emails and forwarding them to the appropriate person. The idea is to create a word document and make bullets listing the advantages and

disadvantages of different options to your topic. We do not only need the best practices but also the other options with reasons why they are no so good. If possible include some pricing information.

Be clear that as a committee member you need to choose at least one of the research topics. If you do not then one will be assigned to you. We decided to have a due date as the September meeting, however the sooner the better. If you are finished by the August meeting or not, please bring your current materials with you, so everyone can get a status of how we are progressing.

August 22, 2006

Meeting Minutes

Mike, Julie, John, Dottye, Anne, Sue

1. Fundraising Updates

9/18/06 Monday – see emailed flyer!!

Yappy Hour at Growlers – tips are the donations, raffle donated gift certs

2. Best Practices Research

Julie sending a copy of her groundcover research to use as a template for all other practices. Please fill in the template with your info and send to Sue, who will make one sheet with all info compiled. Please send by 9/7

3. Dog Park Contacts

Attached to the minutes email is also the contact sheet for other dog parks across the country, to be used as necessary

4. Jim Kraft's office is being contacted. We are going to bring them up to speed as to the work we are doing. Jim's assistant, Billy is now on the FOPP board, so John is going to contact him with the latest.

5. Tim – Contacting Tim for NDC status (Anne) – I will not be at the 9/19 meeting so I forwarded the email to Dottye

September 18, 2006

Meeting Minutes

Old Business:

- Yappy Hour – Great success raised \$214. Thanks Julie!
 - o Suggestion for the next event
 - Advertise
 - More posters and flyers about who we are and what's going on.
- Suggestions for future fund raisers
 - o 50/50 drawing
 - o Dog walk – a group walk

New Business

- Barctoberfest – October 21st
 - o John is going to check with Tim/Nancy to see if our application went in..
 - o Make biscuits on Friday 10/20 at Ellen and Mike's to sell.
 - o Raffle
 - o Doing a Dog Toy Exchange

- Mike is working on getting a meeting with Jim Kraft. John and Dottye agreed to stand in for him if we can schedule a date. Tim would be included in this meeting.

Next meeting is planned for 10/17

- Barctoberfest – Julie - Review Flyer that we will use.
- John - Review money raised and where for the pre-approval
- Sue - Adding a web page for the Dogs to the FoPP site.

June 5, 2007

Meeting Minutes

- ◆ Name of group has been updated to "Friends of Patterson Dog Park" to reflect the newly created website. Julie did a fantastic job - Thanks, Julie!
- ◆ Carol will get the \$130 currently saved from fundraising from Mike and get a certified check for the "Articles of Incorporation". She will also complete the necessary forms, have a lawyer review them and mail them to the State of MD.
- ◆ Annemarie volunteered to be the group's secretary.
- ◆ Mike, Dottye and Ellen will put all the pieces of the application together and format it so it looks like one consistent document.
- ◆ Mike will take digital photographs of the area in Patterson Park to be used as the Dog Park. These will be used both on the website and in the application to the City of Baltimore.
- ◆ Anne is to contact the Neighborhood Design Center to find out the status of the Dog Park designs. They had told us it would be done by the end of May and it is now nearly mid-June! We need that design!
- ◆ Ellen will make contact with Jim Kraft to "grease the wheel" for the dog park. He will be necessary once we have the NDC design in our hands, the application finished and Articles of Incorporation submitted and established.
- ◆ Annemarie will update and send the fundraising portion of the application to Mike.
- ◆ Molly has joined the group and will participate as time permits.

PLEASE NOTE: The next meeting will be held on Wednesday, July 18th at 7:30 p.m. Due to conflicts, the meeting day has been changed from Tuesday to Wednesday.